Nelson

# QuickBooks 2007 for Dummies

Keep your small business finances in tip-top form Manage your business accounting and financial management tasks--quickly and accurately If you're like most small-business people, accounting is the last thing you want to spend lots of time on. That's where this handy guide comes in. Written by a CPA, it quickly walks you through bookkeeping basics -- and shows how QuickBooks can put your accounts in order so you can spend less time with the books and more time on business. Discover how to * Build the perfect budget * Prepare customer invoices and record sales * Produce common financial statements * Manage inventory * Simplify tax return preparation * Balance accounts

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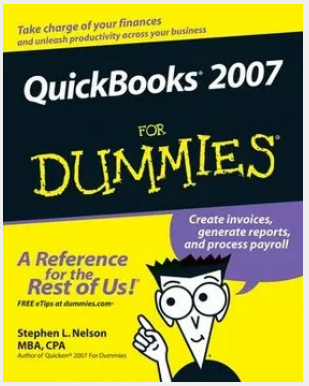


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