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The Team-Building Tool Kit

Tips and Tactics for Effective Workplace Teams

Workplace teams learn to function as effective units when they have the tools and techniques to be greater than the sum of their parts. Now thoroughly updated and expanded, The Team-Building Tool Kit provides practical advice to guide team coaches, leaders, and members to high-performance results. Filled with bullet points to make tips and strategies quick and easy to grasp, the book covers both the structure and nitty-gritty process details that so often derail even the best teams. Readers will learn how to: - Have effective team meetings - Improve accountability for results and team member behavior - Assess team performance - Resolve team conflicts - Recognize the pitfalls that affect decision making - Train for high performance - Design a plan for implementationFeaturing new sections on team accountability, decision making, and problem solving, this team-building classic is a must-have for every team library.

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