

Excel

The Comprehensive Guide

If you're using Excel, this is the all-in-one manual you need—brimming with solutions for every conceivable task! Learn how to design tables, use formulas to perform calculations, create analyses, graphically present your data, and share your results. With detailed coverage of both basic functions and advanced features, this book provides guidance for beginners and serves as a reliable reference if you're already familiar with Excel. Up to date for Excel 2024 and Microsoft 365!

In this book, you'll learn about:

a.Excel Fundamentals

Follow a workflow that guides you through Excel's user interface, introduces basic concepts, and demonstrates the core features for working with tables, diagrams, and files.

b.All Your Excel Tasks

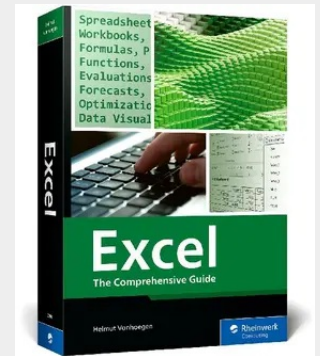
Dive into everything Excel has to offer. Master spreadsheet functions, formula usage, and table design. Get step-by-step instructions for analyzing, visualizing, and publishing your data; then see how to automate and customize your tasks with macros and VBA.

c.Practical Examples

See Excel's features in action. Detailed examples and annotated screenshots guide you through each and every spreadsheet function, table design and analysis, data model management, and more.

Highlights include:

- 1)Mastering basic features
- 2)Creating spreadsheets
- 3)Working with formulas
- 4)Evaluating what-if analyses
- 5)Designing charts and diagrams
- 6)Visualizing data with sparklines
- 7)Organizing data in tables
- 8)Exporting, importing, and exchanging data
- 9)Automating tasks with macros
- 10)Using Visual Basic for Applications (VBA)



54,95 €

51,36 € (zzgl. MwSt.)

vorbestellbar, Erscheinungstermin ca. April 2026

Artikelnummer: 9781493227808

Medium: Buch

ISBN: 978-1-4932-2780-8

Verlag: Rheinwerk Verlag GmbH

Erscheinungstermin: 03.04.2026

Sprache(n): Englisch

Auflage: 1. Auflage 2026

Produktform: Kartoniert

Seiten: 910

Format (B x H): 178 x 254 mm

