

Copilot for Microsoft 365

Harness the Power of Generative AI in the Microsoft Apps You Use Every Day

Become a master of productivity with Copilot for Microsoft 365! Copilot and the technology behind it are that you'll need a thorough walkthrough from start to finish or you'll be left behind. If it feels overwhelming now, it's only going to get worse as more companies race to compete in releasing their generative AI apps. It doesn't matter if you are young or old, fresh from the university or an industry veteran—generative AI is here to stay, and managers will expect their employees to know how to use it. Beginners wondering what Microsoft Copilot is will walk away with a thorough understanding of what it does, what it will cost, how to access and use it, and what enterprise-grade security it offers.

This book contains a brief introduction to generative AI for readers who are unfamiliar with the overall concept or have little to no experience chatting with AI. It discusses large language models, responsible AI, and how Copilot integrates with Microsoft Graph and enterprise data such as email, calendar, chats, meetings, contacts, and documents. You will learn what subscriptions are covered and enjoy chapters on how to make use of Copilot in Word, Excel, PowerPoint, Outlook, Teams, and Microsoft Graph-grounded chat to increase productivity that's specific to data within your organization.

Author Jess Stratton's practical examples are clear and will reassure you that Copilot and generative AI is a tool to help you be the best professional you can be, instead of replacing you. Written by a professional trainer who makes learning fun with clear step-by-step examples and screenshots, you will enjoy this book and discover how Copilot for Microsoft 365 can help you solve problems, accomplish tasks faster, and communicate better.

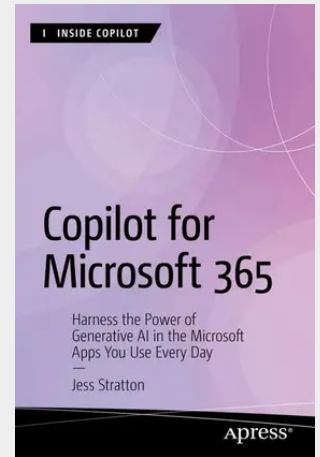
What You Will Learn

- Understand what Generative AI is and how to write a prompt
- See how Copilot is safely integrated with your enterprise data
- Gain insight into how companies are working to remove bias and create AI responsibly
- Dive into each way Copilot can help you in Word, Excel, PowerPoint, Outlook, Teams, and Microsoft Graph-grounded chat

Who This Book Is For

End users, managers, stakeholders, decisions makers, Microsoft 365 users who get overwhelmed starting projects or who would like to gain more time back in their day, and who would like to learn some Internet history and discover what all the fuss is about over generative AI

Become a master of productivity with Copilot for Microsoft 365! Copilot and the technology behind it are so new that you'll need a thorough walkthrough from start to finish or you'll be left behind. If it feels overwhelming now, it's only going to get worse as more companies race to compete in releasing their generative AI apps. It doesn't matter if you are young or old, fresh from the university or an industry veteran—generative AI is here to stay, and managers will expect their employees to know how to use it. Beginners wondering what Microsoft Copilot is will walk away with a thorough understanding of what it does, what it will cost, how to access and use it, and what enterprise-grade security it offers. This book contains a brief introduction to generative AI for readers who are unfamiliar with the overall concept or have little to no experience chatting with AI. It discusses large language models, responsible AI, and how Copilot integrates with Microsoft Graph and enterprise data such as email, calendar, chats, meetings, contacts, and documents. You will learn what subscriptions are covered and enjoy chapters on how



58,84 €

54,99 € (zzgl. MwSt.)

Lieferfrist: bis zu 10 Tage

Artikelnummer: 9798868804465

Medium: Buch

ISBN: 979-8-8688-0446-5

Verlag: Apress

Erscheinungstermin: 01.09.2024

Sprache(n): Englisch

Auflage: 1. Auflage 2024

Serie: Inside Copilot

Produktform: Kartoniert

Gewicht: 441 g

Seiten: 265

Format (B x H): 155 x 235 mm

